

# SPRINKLER APPRENTICE EVALUATION FORM



Name of apprentice: \_\_\_\_\_ Level/Year: \_\_\_\_\_

Employer/Company: \_\_\_\_\_ City: \_\_\_\_\_

Evaluation period: \_\_\_\_\_ years \_\_\_\_\_ months

	Never	Sometimes	Most times	Always
<b>Safety</b>				
Knows qualifications for company/site				
Practices safe work habits/procedures				
<b>Attendance</b>				
Shows up to work				
Shows up on time and ready to work				
<b>Work Habits</b>				
<i>Proper care and use of tools for:</i>				
Groovers				
Power machine (dies/cutter/reamer)				
<i>Shows mechanical ability/dexterity by:</i>				
Select/use of tools as instructed				
Using correct posture/setup to install				
Using accurate measurements/math				
<i>Organization is reflected in the work site by:</i>				
Maintains clean/organized work area				
<b>Quality of Work</b>				
Follows instruction without short cuts				
<b>Productivity</b>				
Good time management skills/pace				
Understanding of tasks and project				
Avoids taking excessive breaks				
<b>Communication</b>				
<i>Listening skills demonstrated through:</i>				
document (dimensions/information)				
<i>Verbal skills demonstrated by:</i>				
Voicing concerns (work/safety)				
<b>Personal Development</b>				
<i>Cooperation with others:</i>				
Good attitude to others on the job				
<i>Respect is shown/demonstrated:</i>				
To customer/client/gen. contractor				
<i>Enthusiasm towards work is shown by:</i>				
Showing initiative				

Apprentice Signature: \_\_\_\_\_ Foreman/Fitter Name: \_\_\_\_\_

Evaluation Date: \_\_\_\_\_ Foreman/Fitter Signature: \_\_\_\_\_

Note: Evaluation shall be discussed with the apprentice prior to signing. Please forward a copy to the Local Union Hall or Training Centre as directed.